



**CITY OF LEON VALLEY
CITY COUNCIL REGULAR MEETING**
Leon Valley City Council Chambers
6400 El Verde Road, Leon Valley, Texas 78238
Tuesday, October 18, 2016

MINUTES

The City Council of the City of Leon Valley, Texas met on the 18th day of October, 2016 at the Leon Valley City Council Chambers located at 6400 El Verde Road, Leon Valley, Texas for the purpose of the following business.

Call to order.

Mayor Chris Riley called the Regular City Council Meeting to order at 7:27 p.m. and led the Pledge of Allegiance.

Mayor Riley asked that the minutes reflect that the following members of City Council were present: Council Members David Edwards, Monica Alcocer, Belinda Ealy, and Benny Martinez. Council Member David Jordan was excused.

Also in attendance were:

City Manager Kelly Kuenstler, ACM/HR Director Crystal Caldera, City Secretary Sandra Passailaigue, City Attorney Denise Frederick, Public Works Director Melinda Moritz, Finance Director Vickie Wallace, Fire Chief Luis Valdez, Assistant Police Chief Ruben Saucedo.

Presentation of the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officer Association by Sandra Mattick for the fiscal year ended September 30, 2015. The Government Finance Officers Association of the United States (GFOA) awarded a Certificated of Achievement for Excellence in Financial Reporting to the City of Leon Valley for its comprehensive annual financial report for the fiscal year ended September 30, 2015. This was the 17th consecutive year that the City of Leon Valley has achieved this prestigious award.

Citizens to Be Heard and Time for Objections to the Consent Agenda.

Mayor Riley asked if any of the Council Members wished to pull any item from the Consent Agenda for discussion. No items were pulled.

- Joan Stanley, 6727 Forest Dell, spoke on the traffic on Bandera Road; and garage sale signs being left behind.
- Olen Yarnell spoke about the flashing sign on Evers Road being broken.

CONSENT AGENDA

Approval of City Council Minutes. (S. Passailaigue)

- a) **October 03, 2016 Special City Council Meeting**
- b) **October 03, 2016 Regular City Council Meeting**

Consider, discuss and possible action on Resolution No.16-030R appointing members to the Community Events Committee. M&C #2016-10-18-01 (S. Passailaigue)

Approval of Quarterly Investment Report for the quarter ended September 30, 2016. M&C #2016-10-18-02 (V. Wallace)

Approval of Annual Investment Report for the fiscal year ended September 30, 2016. (V. Wallace)

Annual review and adoption of Ordinance No. 16-041 approving the Investment Policy for the City of Leon Valley. M&C #2016-10-18-03 (V. Wallace)

Consideration of Resolution No. 16-031R designating an official newspaper for City publications and notices for Fiscal Year 2016-2017. M&C #2016-10-18-04 (S. Passailaigue)

A motion was made by Council Member Benny Martinez and seconded by Council Member Belinda Ealy, to approve Consent Agenda Item #4 (October 03, 2016 Special City Council Minutes and October 03, 2016 Regular City Council Minutes), Item #5 (Resolution No. 16-030R), Item #6 (Quarterly Investment Report), Item #7 (Annual Investment Report), Item #8 (Ordinance No. 16-041), and Item #9 (Resolution No. 16-031R) as presented. Upon a unanimous vote, Mayor Riley announced the motion carried.

REGULAR AGENDA

Consider, discuss, and possible action on approval of a budget adjustment for the purpose of improving The Ridge at Leon Valley detention pond. M&C #2016-10-18-05 (M. Moritz)

Melinda Moritz, Public Works Director presented this item seeking City Council consideration and authorization on a budget adjustment to convert recently donated land at The Ridge at Leon Valley subdivision into a park.

Public Works Director Moritz explained that in May of 2016, City Council heard a request from The Ridge at Leon Valley Home Owner's Association (HOA) to accept a

land donation, being two lots at end of Samaritan and Grass Hill, and one lot off of Caraway Bend to create a park. The first and second lots are a detention pond, and the third is a vacant drainage easement to the pond. In September of 2016, City Council approved the land donation, with the condition that the HOA was to give the City a check in the amount of \$9,125 for the cleaning and clearing out of the pond. The City Council directed staff to come back to Council for a budget adjustment, once the check had been received, to have the pond cleaned out to start the development. The Ridge at Leon Valley HOA has submitted their check in the amount of \$9,125 and the money now has to be moved to the Park Fund in order to contract for the clearing and cleaning. Plans are being developed and we will be requesting quotes for the work from utility contractors. Bids will not be required as project is under \$50,000. City Council has the option to authorize a budget adjustment in an amount for just clearing and cleaning or for the removal and replacement of topsoil, as well as the clearing/cleaning.

Public Works Director Moritz said that the fiscal impact of the detention pond cutting, clearing, and silt removal were as follows: removal of 285 C.Y. of silt - \$7,125.00; re-seed the area - \$2,000.00; for a total of \$9,125.00. In addition Public Works Director Moritz informed the City Council that in order to use the detention pond as a playing field, the top six to eight inches of soil would be replaced with better soils. Cost associated with this would be as follows: removal of 600 C.Y of soil: - \$15,000.00; and Loam Soil 600 C.Y. - \$18,000.00; seeding - \$ 2,000.00, totaling \$35,000.00 less the Ridge at Leon Valley funds of \$9,125, for a net cost to the City of \$25,875.

Outstanding items will include: construction of street at end of Samaritan Drive and (in-house materials only); trail from Caraway Bend (in-house materials only); and signage and other amenities as requested by neighborhood after survey and public meetings.

Public Works Director Moritz concluded the presentation with staff recommending the City Council authorize the budget adjustment in the amount of \$35,000 to remove and replace topsoil; have the Park Commission send out a survey to the neighborhood to garner input on desired amenities; use existing funds in Public Works to construct street stub out and trail entrance at Caraway Bend; and fund other improvements in next fiscal year.

The presentation was followed by a brief discussion.

Council Member Benny Martinez said that in the future he would like the Park Commission present their recommendation on this.

- Olen Yarnell said he agreed with Council Member Martinez.

A motion was made by Council Member Monica Alcocer and seconded by Council Member David Edwards, to authorize a budget adjustment to convert the Ridge at Leon Valley Detention Pond to a Proposed Park in the amount of \$35,000 to include the \$9,125 that has already been paid by the Ridge, deducting that and leaving a balance of

\$25,875 actual funds from the General Fund separating the park from the other funds. Upon a unanimous vote, Mayor Riley announced the motion carried.

City Manager's Report:

a) Approved Minutes from Boards, Commissions and Committees

b) Upcoming Important Events:

- Coffee with the Mayor and City Council, Saturday, October 22, 2016, from 9:00 a.m. to 11:00 a.m. at the Leon Valley Conference Center.
- Ciclovía, October 29, 2016, from 9:00 a.m. to 2:00 p.m. at Raymond Rimkus Park.
- Trash & Treasure Sale/Halloween Party/Arbor Day Tree Give-Away, October 29, 2016, 6427 Evers Road from 9:00 a.m. to 2:00 p.m.
- Texas Recycles Day, November 05, 2016 from 9:00 a.m. until 1:00 p.m. at Leon Valley Public Works.
- Special Election – Early Voting October 24th – November 4th. Election Day November 8th
- Beethoven Christmas Concert, December 11th at 2:30 p.m. at the Community Center.

City Manager Kelly Kuenstler presented Joseph Salvaggio, Police Chief with a birthday cake and everyone sang "Happy Birthday". City Manager Kuenstler also announced that Mayor Pro Tem David Jordan won 3rd Place in the VIA Metropolitan Transit "Celebrity Bus Rodeo" that was held on October 15, 2016.

Citizens to be heard

None

Announcements by the Mayor and Council Members.

Council Members David Edwards and Monica Alcocer thanked everyone for attending tonight's meeting.

Council Member Benny Martinez announced the LVACC meeting on October 19th at Outback Steakhouse.

Council Member Belinda Ealy said that Leon Valley is "just gorgeous" with everyone cleaning up.

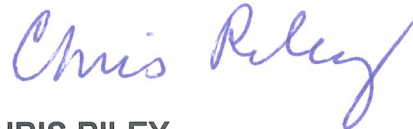
Mayor Riley thanked the citizens of Leon Valley for allowing the City Council, City Manager, City Attorney and City Secretary attend this year's TML Conference in Austin, TX.

Adjournment.

Mayor Riley announced the meeting adjourned at 8:04 p.m.

These minutes approved by the Leon Valley City Council on the 1st of November, 2016.

APPROVED



**CHRIS RILEY
MAYOR**

ATTEST:



**SAUNDRA PASSAILAIGUE, TRMC
CITY SECRETARY**

